



MPIIGI LIGHT COLLEGE

P.O Box 66 Mpigi Tel: +256743331382,+256789588287, Email:collegempigilight@gmail.com
Bboza Trading Center, along Mpigi Gomba Road, 2km from Mpigi District Headquarters

"Discovering the potential within"

A' LEVEL ADMISSION

Dear parent/Guardian,

I am glad to inform you that your child.....has
been admitted in our school in form..... Subject combination.....
House..... She/he is supposed to report to school during working hours before
5:00pm.

The school has day and boarding facilities for both male and female students. She/he is
supposed to report with the following.

1. The letter of admission
2. A filled up medical form
3. A filled up student's detailed particulars form
4. And all the requirements as indicated in the requirements summary sheet

**A student should have a personal copy of an essential text book at least in one of the
subjects he/she offers. The list of these books will be updated to you on arrival.**

N.B:1 Students with serious medical problems that constantly require checkups e.g. Heart
problems, Breathing problems etc., should be reported to the school administration.

2. All uniforms are bought at school.

3. All girls should report in a **black Caribbean** skirt and one extra of the same color
while the boys should report in a pair of **black gentle trousers** and one extra pair of
the same color.

.....
MAKUBUYA TOM
HEAD TEACHER

STUDENT DETAILED PARTICULARS

MOTTO: Discipline & Hardwork

VISSION: To be a leading institution in developing a wholesome child by integrating spiritual, academic, social, and emotional training.

MISSION: To nurture a whole child by emphasizing spiritual growth and academic excellence



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STUDENT DETAILED PARTICULARS

Surname:.....

Other names:.....

Date of Birth:..... Age:..... Sex:.....

Village:..... Parish:.....

Sub county:..... District:.....

Former school:.....

Position of responsibility held before:

- (i)
- (ii)
- (iii)
- (iv)

Parent's particulars:

| Father | Mother |
|---------------------------------|--------|
| i. Name:..... | |
| ii. Religious affiliation:..... | |
| iii. Occupation:..... | |
| iv. Nationality:..... | |
| v. Contact address:..... | |
| v. Telephone:..... | |
| vi. Home district:..... | |

N.B: If parents are dead, indicate this information and give details for the guardian.

Name:.....

Contact address:.....

Telephone:.....

Place of work:.....



MPIIGI LIGHT COLLEGE

Bboza-Mpiigi District

School reg: No: pss/m/175 school UNER Centre No. U2323

Tel: 0743331382 / 0789583287

SCHOOL RULES AND REGULATIONS

Preamble.

The school approaches towards discipline and being responsible in conduct so as to contribute to the overall well-being of all learners in a school. Every student has the right to expect a conducive teaching and learning environment. Likewise, every student has the responsibility to contribute to that environment. All students, in Mpiigi light college are expected to fulfill the following as the basic expectations of the school community.

CAPITAL OFFENCES.

1. Gambling and betting

Of any kind is highly prohibited in the school, this involves sports ticketing and match fixing and any other practice related to the above is highly prohibited and punishable by

1st offence.: Written warning to the students involved, copied to the parent/ guardian plus a written statement by the student involved promising never to repeat the offence and filed

2nd offence: Student is to be sent home for duration of two weeks, expected to report back with their parent/ guardian.

3rd offence: indefinite suspension from school.

2. Disobedience to authorities.

All students are expected to be obedient to the school principal, head teacher, deputy, teaching and non-teaching staff and prefects the school will not tolerate disobedience, stubbornness, rudeness, insolence /defiance to any authority. Failure to comply will be subjected to the punishment of.

1st offence. Written apology will be subjected to a punishment.

2nd offence: Suspension from school for not more than three weeks

3rd offence.: Indefinite suspension from school.

3. Possession of dangerous weapons such as guns, knives, poison, paraffin, match boxes and lighters.

The above include but not limited to. Failure to comply student will be exposed to suspension.

4. Engaging in unlawful assemblies' e.g. strikes.

Any form of strike that a student gets involved in or outside school destroying people's property; stoning window glasses, reflects disobedience/ violence.

Deliberate refusal of food, deliberate refusal to attend class or any other school activity among other is prohibited and punishable by indefinite suspension.

5. Examination malpractice.

Any student found with any script, copy of the examination or test prior to the due examination sneaking .

Any form of paper note caught with the student in the examination room

Sharing work within the examination room, and more to that as the academic school committee may determine.

1st offence: Once student caught will be suspended immediately for two weeks, reporting back with the parent.

2nd offence: Student will be indefinitely suspended from school.

6. Fighting of any form.

Fighting in the school on the way to and from school is highly prohibited. This offence is even more serious if a boy fights a girl. Violation of this rule.

1st offence: Student will be suspended for two weeks and will meet financial hospital treatment bills of any damage.

2nd offence: Indefinite suspension.

7. Bullying and teasing of any form.

Is strongly prohibited in and outside school

1st offence. Cleaning of dormitories for a period of two weeks

2nd offence: Suspension for a period of two weeks

3rd offence: Suspension indefinitely from school.

8. Use of Vulgar language of any form.

Is highly prohibited inside and outside school premises.

1st offence: Student is expected to write a statement

2nd offence: Student will be subjected to community work and write a statement and commitment.

3rd offence: Indefinite suspension from the school premises.

9. Coupling/love affairs.

10. Boys and girls should respect one another and observe moral behavior especially where gender is concerned. Immoral conduct between any two students will lead to:

1st offence: internal punishment as decided by the D.C and writing a statement and commitment by the offender.

2nd offence: suspension from school for three weeks and come back with a parent to discuss more on the child's misconduct

3rd offence: Indefinite suspension from school.

10 Possession of electronic gadgets such as radios, laptops, phones, flash drives among others.

1st offence: Internal punishment as decided by the D.C and the item confiscated with no return.

2nd offence: Suspension from school for three weeks and reporting back with the parent with a pay of 50,000/= as a fine for electricity usage within the school and writing a statement and a commitment by the offender.

3rd offence: Indefinite suspension from school.

11 Seeing/ meeting any form of visitors. On any day other than a visitation day.

1st offence: Internal punishment as decided by the D.C and writing a statement and commitment by the offender.

2nd offence: Suspension from school for three weeks and reporting back with the parent to discuss more on the child's misconduct.

3rd offence: Indefinite suspension from school

12. Missing classes without permission.

1st offence: Internal punishment as decided by the D.C and writing a statement and a commitment by the offender.

2nd offence: Suspension from school for three weeks and reporting back with the parent to discuss more on the child's misconduct.

3rd offence: Indefinite suspension from school.

13. Carrying out any business transaction within school.

1st offence: Internal punishment as decided by the D.C and writing a statement and a commitment

2nd offence: Suspension from school for three weeks and reporting back with the parent

3rd offence: Indefinite suspension from school.

14. Indecent dressing of any form not acceptable.

1st offence: Internal punishment as decided by the D.C and writing statement and a commitment by the offender.

2nd offence: Suspension from school for three weeks and reporting back with the parent

3rd offence: Indefinite suspension from school.

Dressing code:

- All students shall put on school uniforms at the beginning, during and the end of the term from 5:30am to 4:40 and all other designated school functions within and without. House wear, Sunday wear and sportswear shall also be respected and worn accordingly.
- Shortening of uniform, tightening, balancing of school uniform, irresponsible labeling, and improper dressing of any kind shall be considered a grave offence liable to punishment on spot. No student shall be allowed to wear a uniform that belongs to a different level.
- All uniforms shall be bought from school to ensure uniformity. Ankle stocking are forbidden on uniform.
- All uniforms must be labeled with student's full name.

15. Students entering teacher's quarters without permission.

1st offence: Internal punishment as decided by the D.C and writing

2nd offence: Suspension from school for three weeks and reporting back with the parent

3rd: Indefinite suspension from school

16. Violence and insolence to any member of staff or prefect.

1st offence: Internal punishment as decided by the D.C

2nd offence: suspension from school for three weeks and reporting back with the parent

3rd: Indefinite suspension from school

17. Alcoholism and smoking of narcotic drugs.

1st offence: Internal punishment as decided by the D.C

2nd offence: Suspension from school for three weeks and reporting back with the parent

3rd offence indefinite suspension from school

18. Opposite sex entering each other's dormitories

1st offence: Internal punishment as decided by the D.C

2nd offence: Suspension from school for three weeks and reporting back with the parent

3rd offence: Indefinite suspension from school

19. Sexual intercourse.

1st offence: Indefinite suspension from school

20. Forging of sickness.

1st offence: Internal punishment as decided by the D.C and writing of a statement and a commitment by the offender.

2nd offence: Suspension from school for three weeks and reporting back with the parent to discuss more on the Child's misconduct.

3rd offence: Indefinite suspension from school

21. Constant late coming to school and absentism.

1st offence: Internal punishment as decided by the D.C and writing a statement and commitment by the offender.

2nd offence: Suspension from school for three weeks and reporting back with the parent to discuss more on the Child's misconduct.

3rd offence: Indefinite suspension from school

22. Leaving school campus without permission/ escaping from school

1st offence: Internal punishment as decided by the D.C and writing a statement and a commitment by the offender.

2nd offence: Suspension from school for three weeks and reporting back with the parent to discuss more on the Child's misconduct.

3rd offence: Indefinite suspension from school

23. Forming of any cult group within school

1st offence: Suspension from school for three weeks and reporting back with the parent to discuss more on the child's misconduct.

2nd offence: Indefinite suspension from school

24. Theft of any form.

1st offence: Internal punishment as decided by the D.C and writing a commitment and a statement by the offender.

2nd offence: Suspension from school for three weeks and reporting back with the parent

3rd offence: Indefinite suspension from school

25. Use of vernacular

1st offence: Internal punishment as decided by the D.C

2nd offence: Suspension from school for three weeks and reporting back with the parent

3rd offence: Indefinite suspension from school

26. Shouting or noise of any form that may disturb others especially in dormitories during resting time, classes and preps.

- 1st offence: Internal punishment as decided by the D.C
- 2nd offence: Suspension from school for three weeks and reporting back with the parent
- 3rd offence: Indefinite suspension from school

27. Dodging of school programs such as preps, assemblies, debates among others

- 1st offence: Internal punishment as decided by the D.C
- 2nd offence: Suspension from school for three weeks and reporting back with the parent
- 3rd offence: Indefinite suspension from school

28. Changing of religion without the consent of the parent

- 1st offence: Summoning the parent for more discussion

29. Damaging of any school property in any way

- 1st offence: Internal punishment as decided by the D.C and paying for the damaged property
- 2nd offence: Suspension from school for three weeks and reporting back with the parent with payment for the damaged property.
- 3rd offence: Indefinite suspension from school

30. Trespassing of any kind e.g. passing through windows

- 1st offence: Internal punishment as decided by the D.C
- 2nd offence: Suspension from school for three weeks and reporting back with the parent with window frame, a roll of bubbled wire fence or three bags of cement.
- 3rd offence: Indefinite suspension from school

N.B

All the rules and regulations should be taken seriously as violation of any may led to immediate suspension or indefinite suspension from school.

I..... of senior..... have read and understood the school rules and regulations very carefully and I shall abide by them.

Signature..... Date.....

Parent/guardian's confirmation

I have witnessed my child reading the above rules and regulations and I promised that he/she will abide with them.

Name..... date..... signature.....

Tel.....